

CITY PROPOSAL #3- RELEASE TIME

Addition of a new article, Article 22, Release Time. All subsequent articles shall be renumbered.

ARTICLE 22 RELEASE TIME

- 22.1 Release time from regular City duties shall be provided to designated Union representatives in accordance with the following provisions.
- 22.2 The Union President or designee shall be granted release time from regular City duties to attend the following meetings:
- To attend Civil Service Commission meetings when matters affecting the Union are considered.
 - To attend City Council meetings when matters affecting the Union are considered.
 - To attend Federated Retirement Board meetings.
 - To attend grievance meetings when used to facilitate settling of grievances.
 - To attend Benefit Review Forum meetings.
 - To attend City Labor Alliance meetings held with the City Manager or Employee Relations.
 - To attend meetings scheduled by Administration when attendance is requested.
 - To attend other meetings and trainings approved by the Employee Relations Director, or designee.
- 22.3 Authorization For Release Time. If the designated Union representative finds it necessary to leave assigned duties to investigate or process a grievance, or attend a meeting as defined in this Article, the representative must inform the immediate supervisor of the general nature for the release time and receive authorization from the immediate supervisor prior to leaving assigned duties. Upon return to assigned duties, the representative must report back to the immediate supervisor.
- 22.4 Release Time Restrictions. Release time shall not be provided for lobbying or political purposes. Release time is provided only to the extent that any employee is required or authorized to attend meetings, trainings or other authorized events during said employee's normal work schedule/hours. Employees are not entitled to receive over-time or regular compensation for attendance of meetings, trainings or other authorized events occurring outside of their normal work schedule/hours.